



**SnoTop  
Employment Application**

Name \_\_\_\_\_ Today's Date \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

Telephone Number \_\_\_\_\_ Email Address \_\_\_\_\_

Are you 18 years of age or older \_\_\_\_\_

If you are under 18 years of age, do you have working papers \_\_\_\_\_ (if you answered no, please have parent or guardian complete Work Authorization Form. This form is also mandatory if applicant will be working after 10 p.m. on school nights)

School most recently attended: \_\_\_\_\_ Last grade completed: \_\_\_\_\_

Have you previously applied for a job at Sno Top? \_\_\_\_\_ If yes, when: \_\_\_\_\_

**Availability**

Date you are available to begin working: \_\_\_\_\_ Do you have reliable transportation: \_\_\_\_\_

Current School Sports & Activities \_\_\_\_\_

Summer Sports & Activities \_\_\_\_\_

Do you have vacations and summer camps planned and if so when \_\_\_\_\_

Hours & days you are available to work during the school year (please be specific)

	Mon.	Tues.	Wed	Thur.	Fri.	Sat.	Sun
From							
To							

Hours & days you are available to work during the summer (please be specific)

	Mon.	Tues.	Wed	Thur.	Fri.	Sat.	Sun
From							
To							

**Previous Work Experience**

**Name of Business** \_\_\_\_\_ **Dates Worked** \_\_\_\_\_

**Reason for Leaving** \_\_\_\_\_ **Supervisor** \_\_\_\_\_

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**Your Thoughts**

**Have you ever visited Sno Top?** \_\_\_\_\_ **If yes, describe your  
experience** \_\_\_\_\_

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**Why do you want to work at Sno Top?**

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**Our company mission is to give and create smiles. What three ways could you ensure this mission is accomplished if you were working at Sno Top?**

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**What would you expect from Sno Top as an employer?**

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**What are two things you would do when a guest complains about an item you have served them?**

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**What is your favorite item on the Sno Top menu?** \_\_\_\_\_

**A FEW NOTES ON EMPLOYMENT AT SNO TOP**

**Availability**

**School Year**-All employees are required to be available a minimum of **two** shifts during the school week and **two** shifts on the weekends, **one** of which must be a Friday or Saturday evening, and the other is a Sunday on a rotating schedule.

**Summer**-All employees are required to be available a minimum of **three** shifts during the week and **two** shifts on weekends, **one** of which must be Friday or Saturday evening and every Sunday and holidays (Memorial Day, July 4<sup>th</sup> celebration, Labor Day)

**Training**

Prior to working at Sno Top, all employees must attend three training sessions.

**Uniform (Dress Code & Personal Appearance)**

Our customers have a right to expect our employees to present a clean and neat appearance at all times. Our goal as a company is to provide this expectation through our dress code parameters. In addition, Sno Top's goal is to present ourselves as a team. A supervisor must approve all uniform components before you may wear them on a shift. Uniform/Dress Code will be discussed with employee during the interview process and once they are employed.

**I have read and understand these preliminary notes regarding availability requirements and uniforms. By signing, I agree to follow through with these expectations if I am hired as a Sno Top employee.**

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**References: List two references we may contact (no relatives and one must be a teacher)**

**1. Name** \_\_\_\_\_ **Phone** \_\_\_\_\_

**2. Name** \_\_\_\_\_ **Phone** \_\_\_\_\_

**\*\*\*\*\* I certify that the information contained in this application is correct to the best of my knowledge and understand that omission or erroneous information is grounds for dismissal. This application will be considered active for three months, for consideration after three months, you must reapply.**

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Please Note: All applications must be mailed or hand-delivered to Sno Top at 315 Fayette St. Manlius, NY 13104  
No Exceptions**

